

SCHOHARIE COUNTY CAPITAL RESOURCE CORPORATION

349 Mineral Springs Road, Cobleskill, NY 12043

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Ronald S. Filmer, Jr.
Chief Executive Officer

SCCRC BOARD OF DIRECTORS MEETING

September 16, 2020

Board Minutes

1. **Meeting** called to order at 9:52 a.m. by Executive Director Ronald Filmer, Jr.
Members: V. Chair/ Chester Burton, Treasurer/Wanda King, Member/Joseph Trapani and Peter Johnson **Staff:** Chief Exec. Officer/Ron Filmer Jr., Chief Financial Officer/Jeff Haslun, Secretary/Sarah Nickle.
2. **Present:** Chester Burton, Joseph Trapani, Wanda King, Peter Johnson **Staff:** Ron Filmer Jr., Sarah Nickle, Jeff Haslun
3. **Minutes** from the April 28, 2020 annual meeting were approved on motion by Joe Trapani and seconded by Chester Burton.
4. **Bills/Communications** – N/A
5. **Treasurer** – N/A
6. **Committees of the Board** – Reports & Current Business
Audit Committee – (Dr. Greenlees, Chester Burton, Wanda King) – See Audit Committee Minutes.

Finance Committee – (Dr. Greenlees, Wanda King, Joseph Trapani) – See Finance Committee Minutes.

Governance Committee – (Dr. Greenlees Chester Burton, Wanda King, Joseph Trapani) - N/A
7. **Audit and Board Report** – The audit and board report was reviewed and discussed during the Audit Committee meeting. The full board approved on motion by Peter Johnson and seconded by Chester Burton.
8. **Authority Mission Statement and Performance Measurements** – The mission is to assist non-profit businesses in the County. The SCCRC currently has one project, SUNY Dormitory that SCCRC administers State reporting requirements for. The SCCRC is open for any future applications from non-profit businesses that require assistance.

9. **Project Update and Review** – The SUNY Dormitory project is current with all requirements. Payments have been made, job requirements have been exceeded with 7-8 FTE's (5 was the requirement). All financial and job obligations have been met.
10. **Other** – N/A
11. **Set date for next meeting** – TBD
12. **Adjournment** – On motion duly made and seconded, (Chester Burton and Peter Johnson) meeting adjourned at 9:54 a.m.