

SCOHARIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

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Ronald S. Filmer, Jr.
Chief Executive Officer

Chester Burton
Chairman

SCIDA BOARD OF DIRECTORS MEETING

May 11, 2022

SCIDA Draft Board Minutes

1. **Meeting** called to order at 9:30 a.m. by Chairman Chester Burton.
Members: Chairman/Chester Burton, V. Chair/Joseph Trapani, Treasurer/Wanda King, Member/Peter Johnson, Ben Oevering. **Staff:** Chief Exec. Officer/Ron Filmer Jr., Chief Financial Officer/ Jeff Haslun, Secretary/Sarah Nickle.
2. **Present:** IDA Board Members: Chester Burton, Joe Trapani, Ben Oevering, Wanda King
Staff: Ron Filmer Jr., Sarah Nickle, Jeff Haslun. **Guest:** Mark Nadeau
3. **Minutes** from the April 27, 2022 meeting were approved on motion by Peter Johnson and seconded by Joe Trapani, all in Favor.
4. **Treasurer** – Balance Sheet review. No comments.
5. **Committees of the Agency** – Reports & Current Business -
 - IDA Finance Committee** – (Joseph Trapani, Wanda King, Ben Oevering)
 - N/A
 - IDA Audit Committee** - (Chester Burton, Wanda King, Peter Johnson)
 - Approval of September 21, 2021 draft minutes were approved on motion by Peter Johnson and seconded by Chester Burton.
 - Auditor Selection – Mostert, Manzanero & Scott are in the 2nd year of a 5 year contract. They will stay on at \$6,500.00 for SCIDA audit and \$2,400.00 for CRC audit. Approved on motion by Wanda King and seconded by Peter Johnson.
 - Internal Control Assessment – The document will stay as is and approved on motion by Peter Johnson and second by Wanda King.
 - Adjournment on motion by Peter Johnson and seconded by Chester Burton, all in favor.
 - IDA Governance Committee** – (Chester Burton, Joseph Trapani, Wanda King, Peter Johnson, Ben Oevering)
 - Approval of May 19, 2021 draft minutes approved on motion by Ben Oevering and seconded by Peter Johnson.
 - Policy review/update. The policies are in the process of being updated by Hodgson Russ and Joseph Scott. Ron will advise when completed.
 - Adjournment on motion by Peter Johnson and seconded by Wanda King.

6. **Projects – American Recycling** – The draft closing documents have been completed by Joe Scott and sent to SCIDA and American Recycling for review.
7. **Old Business** – Administration – Ron is working with the Schoharie County Economic Development Committee on an administration proposal and job responsibilities to be passed on to the Schoharie County Finance Committee and then the Schoharie County Board of Supervisors if elevated. The SCIDA Board will further review and comment on the County proposal. A motion was made to move forward by Wanda King and seconded by Joe Trapani, all in favor.
8. **New Business – Auditor** – A motion was made to approve the auditor selection by Joe Trapani and seconded by Ben Oevering.
9. **Other** – Mark Nadeau spoke to the Board regarding the possibility of obtaining a portion of the SCIDA property. The Board will discuss and authorized Ron to seek an appraisal; preferably an appraisal that could look at the value of the property after the property is developed.
10. **Set date for next meeting** – July 6, 2022 @ 9:30
11. **Adjournment** – On motion duly made and seconded, (Peter Johnson, seconded by Ben Oevering) meeting adjourned at 11:44 a.m.